

Macaholics UNANIMOUS

The Official Newsletter of the Upper Keys Macintosh Users Group



March 2011 Volume 19 Issue 4

iMovie and a Trip to Bermuda

by Sue Beal

We were pleased to welcome Ken Morley back to the Keys and back to our group with his February presentation on iMovie. Ken and his wife Shirley traveled to Bermuda and Ken documented the trip with excellent still photography and "mini movies" all recorded with his 5 megapixel iPhone. He says when packing for travel, every ounce counts, and the iPhone was the perfect camera for his trip!

You may remember Ken presented his China trip and iMovie to the group in 2009. He and Shirley have traveled to 50 countries!

Ken chose and ordered his photos and music, planned what he would say in his narration, and then built an iMovie documenting the trip. Not your average vacation slideshow—he added interest with music, voice-overs, a flyover map, Ken Burns effects, mini movies, and more.

Ken started by showing us the first few minutes of his movie. That gave us a glimpse of the techniques that he would later show us. Then he opened iMovie 09 and began orienting us on the workings of the program interface.

Ken taught on two levels that night. First, we learned the nuts and bolts of using the program. No surprise there. But he also showed us how to incorporate creativity and ingenuity, giving us great ideas for making outstanding presentations.

He used a flyover map to show the journey into Bermuda by plane, to set the stage for what was to come. He picked excellent, relevant music to accompany each scene and special effects to create interest.

The program interface work area is in 4 main sections - in the upper right, you see your movie or the section you are currently working on.



During the break and after the presentation, Ken got a lot of questions from attendees.

In the upper left you see movie clips.

In the bottom left, you see the Project timeline - this is where you are building what happens and when/how it happens. You see the slides, the transitions (small boxes in between). The green line is the music and the blue line is the voice over.

In the bottom right, you can see a window into the other libraries, depending on the button you select (keeping reading, it will make more sense).

Across the center of the screen there are some buttons.

On the left:

- The IMPORT button (looks like a movie camera): click this to bring in movie clips from an attached camera or library.
- The SWAP button (two arrows icon): causes the upper left and lower left parts of the screen to change places, so you have more room to work.
- The SLIDER BAR changes the size of the items in the timeline.

On the right:

- The buttons on the right control what library you see in the right bottom window: You see TRANSITIONS (looks like an hourglass), TITLES (a letter T), PHOTOS from iPhoto (a camera), MUSIC from iTunes (a music note) and MAPS (a globe). Sound effects are available under the Music button.

continued on page two

GIANT ISSUE!

We have two meeting wrap-ups plus pictures and a whole lot of other articles this month. This is the biggest newsletter we have ever put out, in our 19+ years of publication!

OUR NEXT MEETING:

MARCH 10th

Pages

**for Word Processing and
Cool Page Layouts**

7pm by SUE BEAL,

*Graphic Designer and Apple Fan
at KL Library Community Room*

I am really excited about presenting this topic in March! I just started using Pages and I am in love with what this program can do...*for peanuts!!* Pages is the answer to most of your questions about how you put together a page - a newsletter, a letter, a flyer or poster or brochure... on a budget. And how you get around having to buy Word. (This program is going to put me out of business!!) But you are going to learn to make professional-looking pages with Pages!



Video Dave Kay recorded Ken's presentation. He has offered to make copies for the group. If you couldn't make it, or want to review, we'll have some copies available at the next meeting. If you want one, please email Sue... so we make sure we have enough. (*Does this make Ken a movie star now?*)

Ken is scheduled to show his Bermuda travelogue at the Seniors group on Monday, April 11th at 10am, in the KL Library Community Room.

In the Center:

Moving towards the center, you see a group of seven more buttons. These are for making adjustments: VIDEO for making on-the-fly adjustments to brightness, contrast, etc. on your clips. The Stars are for setting Favorites.

You see AUDIO (mic) for setting soundtrack options, CROPPING (Overlapping boxes) and then a generic INSPECT (Letter "i") button from bringing up detailed options for whatever is selected.

The divider bars between the sections can be moved to adjust the workspaces.

Organization is key.

Ken starts by putting his photos and movie clips together in an iPhoto folder before beginning to work on a movie. That folder can be subdivided into more folders, for example, by area/city. He makes his adjustments in iPhoto before starting in iMovie. Ken said that with his iPhone, he didn't need to make many adjustments.

Bring in Photos

Click the button to see your iPhoto library. Drag the photos you want into the Timeline box, in the order needed (you can drag multiple by shift-clicking to select them). You can rearrange them in the Project window timeline by selecting and dragging them to the desired location.

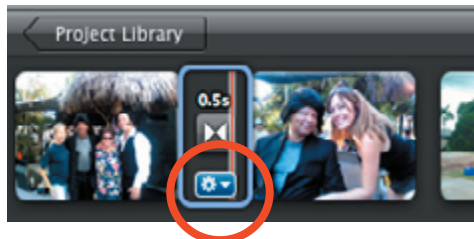
Transitions

To bring in a Transition, click the button to show the choices, pick what you want, and drag and drop it between the photos. To change the duration, select the little gear that pops up when you mouse over the Transition symbol (see above, right) in the timeline, select Edit Transition. You can change the duration and the transition effect here. A dramatic transition helps

What's New in iMovie 11

Ken was working in iMovie 09, but there's a newer version just out. iLife 11 is a major upgrade to Apple's award-winning software suite. It includes new versions of iPhoto, iMovie, and GarageBand—three powerful yet easy to use applications that let you create amazing things with your photos, movies, and music on your Mac.

- Cut your very own Hollywood-style trailer with drag-and-drop ease.
- Create the perfect soundtrack with easy-to-use audio controls.
- Apply effects like slow motion and instant replay with a click.
- Quickly find the clips you need with People Finder.
- Give your video a TV-style look using the Sports and News themes.



separate sections of your movie; use subtle ones within the sections.

As you are working in the time line you'll notice the vertical red bar. That shows you where you are at the moment; it tells you what is being shown in the movie box in the upper right corner. To play your movie, position that bar at the beginning and press Play or use the space bar.

Titles

Use the "T" button to bring up the Titles, and don't be confused by the pictures you see. They are just there to illustrate how the title will look on top of a picture. Find

continued on page three

**DUES TIME**

It's dues time again! \$25 per year is our requested and *voluntary* donation...to keep UKMUG running smoothly.

Please send a check payable to UKMUG at 219 2nd St., Key Largo,

FL 33037 or hand it to Sue or John Thomas at the next meeting. Your assistance is appreciated, and will help the club with its expenses.

Thank you to the ones who already paid, and to those who live far away and still support the club. You're especially appreciated!

At the February Beginner's Meeting, Harold Pinder asked me, "What do I get for my dues?"

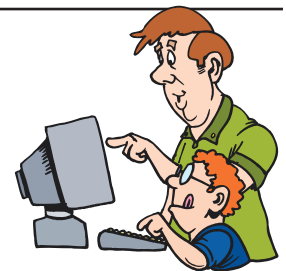
I answered that paying dues gets you nothing you can't already get for free! Then he asked, **"What does the group get for my dues?"**

What a great question!

With your dues, UKMUG:

- purchases and maintains equipment for our presentations
- pays the hosting fee for our website
- provides refreshments at the meetings
- donates voluntarily to the Library for the use of the room
- puts ads in the papers occasionally to draw in new people
- pays for duplicating the newsletter and flyers to advertise meetings
- purchases the occasional movie or software for demonstration, or item for raffle
- gives a gift to everyone at the holiday party (with help from donations by Macintosh Systems Solutions)

So I guess the short answer is, with your support, we can keep everything going and provide a better experience for all. **MU**

Need a Tutor?

Beginners often ask if they can hire a tutor to sit with them and help them through setting something up... answer their questions, etc. Well, one of our members, John Thomas, has a little more time on his hands these days and is willing to do some tutoring. Based in Key Largo, John's an experienced Mac user, and he's patient with newbies! Call or email him, explain what you need, discuss rates, and see if he's the guy for you! 451-4516 or thomas5341@bellsouth.net. (Apologies for the typo'd phone number last time!—Sue) **MU**

Get organized today with TopXNotes™ - the premier Personal Note Manager for Mac.
Top rated by Charles Moore, Macsimum News, The Macintosh Guild, and Macworld Magazine.

Create, View, Access and Organize Your Notes

Loaded with handy features!

- Quickly create, access, update and categorize notes
- View multiple notes at once
- Fast access to your notes with QuickNotes™
- Simple import and export; drag and drop support
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- Customizable templates included

Award Winning Software for your Mac

TRY OUR 30 DAY DEMO

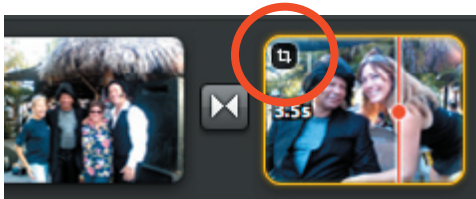
Tropical Software **Macworld** **TopXNotes**
 WWW.TROPIC4.COM Personal Note Manager

the one you want, drag and drop it onto the picture in the Timeline box. Then in the top right box, select and edit the text. You can change font, color, alignment, etc. Ken notes that if you pick “Far Far Away” as your title style, it will take quite a while to render. He also notes it’s a good idea to pick a color that contrasts with the photo it goes on.

Ken Burns Effect

The Ken Burns effect pans around within a photo to create interest. Click on the photo in the Project window, then click the little crop tool icon (see below).

Bring it up and you’ll see two boxes on the image in the upper right of the work area. The green shows where the view starts and the red shows where it ends.



If you start at one end and pan to another, it looks like you’re moving. You can zoom in or zoom out, which looks like approaching or leaving.

Maps and Backgrounds

This part of iMovie is a really cool way to add interest to your movie. Select a map style, and drag it over to the Project window. Double click it to bring up the Inspector. You can set the duration, the start and end points for your “journey” as well selecting from as a host of video effects.

Music

To bring in music, click the button to show your iTunes library and find the piece you

Ken’s Tips

Here are some of Ken’s tips for making your movie better:

He likes to use a transition into the first slide such as fade from black.

Ken set up a special playlist in iTunes with his music for the movie so that he would not have to look through everything to find soundtrack pieces. Ditto iPhoto for the photos.

The Maps and Backgrounds feature can be use to illustrate movement.

Don’t go crazy with transitions. Choose one or two and stick with them. Otherwise, it’s distracting.



Select a photo, click the gear icon and pick Clip Adjustments from the menu.

want. Click on its icon and drag it to the desired starting place in the Timeline and drop it. You can then select it and edit it to shorten or set volume, fade-in or fade-out, ducking and other effects. (Ducking drops the volume of the music when the voiceover is on.)

Voice Over

Use the microphone button to bring up the Voiceover editor. The first time, you’ll need to define which mic you will use. Then click on a clip and click the bar to start/stop recording. It gives you 3 cowbells to warn you it’s starting to record. Keep the equalizer bars in the green for the best results!

Video Clips

Video Clips can be dragged in from the Event Library at the top left. Use the Clip Editor to trim and fine tune the clip.

Ken advises: mark the clips you want to use as “Favorites.” (You do this by clicking the clip, then clicking the star button in the center of the screen’s center bar.) Then select Favorites under the View menu to see just those you selected.

Save it to the Project Library

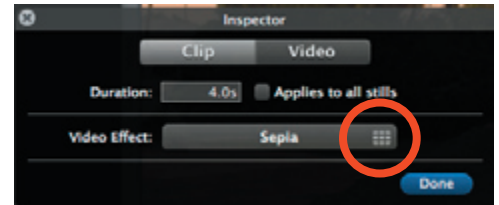
Use the movie camera button to bring up the Project Library to select which Project you want to work on.

Rendering your movie

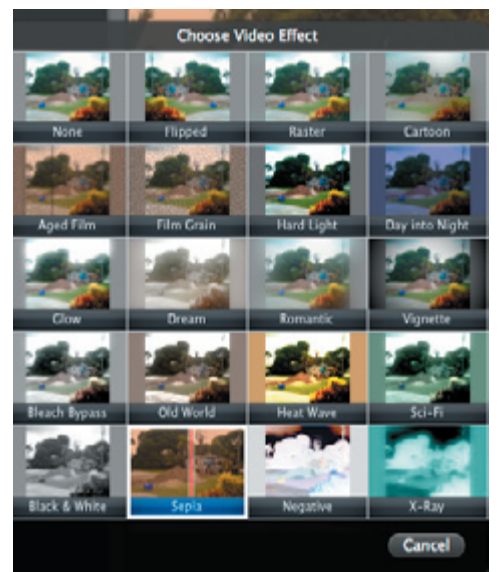
Working in iMovie doesn’t require a large amount of computing capacity, but rendering the movie does. Rendering is when you’re done editing and iMovie takes all your specifications and outputs the final movie in a neat package you can then burn to DVD. A 47-minute movie we saw in 2009 from Ken took 6 hours to render on his laptop. Rendering for QuickTime takes less time, but fidelity is lost. Ken suggests you put it on to render at bedtime and check it in the morning.

More Help

Get more help from <http://www.apple.com/findouthow/movies/> and checkout Express Lane, which Ken says is a fan-



Click the matrix icon to bring up a palette of Video Effects to apply!



tastic service for getting your questions answered... for free! <https://expresslane.apple.com>

Where to get it

iMovie is part of iLife, which is available from Apple for \$49 as an application for the desktop or for \$15 as an App for iPad. It requires Snow Leopard to run, and if you need to upgrade to Snow Leopard, you can buy it bundled with iLife for \$129. ▮



After the “How-To” session, some stayed to watch the full 39-minute travelogue. Thanks to Video Dave and Karen Beal for the photos.

BE CAUTIOUS! from Video Dave

Did you know... when you take a picture with the GPS feature turned on in your camera, the location of where the picture was taken remains in the metadata forever? That means if you post a picture of your darling grandbaby on Facebook, people can find out where the child lives from looking into the picture you posted!!!! Likewise if you tell everyone you're going on vacation, they can figure out where you live from a photo you posted and rob you while you're away.

Turn the GPS option off for privacy!!



Another reason why everyone should have a iPhone.

submitted by Diane Marshall

A new "Confession" application for Apple's iPhone, iPad and iPod Touch has received the blessing of a Catholic bishop.


"Confession: A Roman Catholic App," is the first program for the Apple devices created by a South Bend, Indiana-based company called Little iApps.

Its developer, Patrick Leinen, said the application was designed to be used in the confessional and was intended "for those who frequent the sacrament and those who wish to return."

He said the application, which provides a step-by-step guide to the sacrament, had received the imprimatur from Bishop Kevin Rhoades of the Fort Wayne-South Bend diocese, the first program to receive the stamp of the church.

Mr Leinen said he was inspired in developing the app by Pope Benedict XVI's call to the faithful to use new media to good purposes.

"Our desire is to invite Catholics to engage in their faith through digital technology," Leinen said in a press release on his littleapps.com website.

<http://www.telegraph.co.uk/technology/apple/8312602/Confession-iPhone-app-blessed-by-Catholic-bishop.html> 



The new iPhone from Verizon Wireless works just like AT&T's, except that it's on Verizon's CDMA network. There are a few subtle differences, but overall, if you've been lusting for an iPhone, but AT&T's network coverage doesn't work for you, the Verizon iPhone will be your savior.

In brief, this is a super-slick operating system with frequent updates and access to lots of apps. The phone includes a terrific integrated iPod for music and video. It's awesome for gaming, and great for Web browsing, as long as you can get by without Flash. The 5-megapixel camera is excellent, and it records HD video. You can video chat with FaceTime, and like with the AT&T version, all existing iPhone apps work on the new device.

Verizon's iPhone looks almost exactly like AT&T's iPhone 4: a slick black glass sandwich with the sharpest 3.5-inch display you've ever seen. The Mute switch on the left panel has been moved by about a millimeter, and there's no SIM card slot. The antenna is a little different. Those are all the changes you can see.

Under the hood, there are more differences, of course. Apple completely replaced the iPhone's GSM radio with an incompatible CDMA model, and had to fiddle with the antennas to make them work on Verizon's network.



Thanks to Pat Evans for this cartoon.

PC Magazine weighs in on the Verizon iPhone

Excerpted from PCMAG.com

<http://www.pcmag.com/article2/0,2817,2375576,00.asp>

The reception indicator is a bit optimistic in general. Tested side-by-side against a Motorola Droid 2 Global, the iPhone showed a similar ability to connect calls. But in an area where it couldn't connect calls, the iPhone still displayed one signal bar. This may create frustration if the bar indicator shows a signal where one isn't available.

Verizon's iPhone works on Verizon's cellular network here in the U.S. and roams in 40 countries, including Canada, Mexico, China, and India but in Europe, you're out of luck. It'll work on wireless networks where there's no CDMA signal, including making Wi-Fi calls using Skype.

Call audio is tuned just like the AT&T iPhone. That means it's loud and a bit trebly, without distorting at high volumes. The speakerphone, is clear enough and is a medium volume; I wouldn't use it outdoors. The Verizon iPhone also worked well with a variety of Bluetooth headsets.

No Voice and Data

One of AT&T's iPhone selling points is that you can use the Internet and talk simultaneously, while this isn't possible with the Verizon model. If you're doing something like watching a YouTube video over 3G and a call comes in, your call pauses YouTube and the video resumes as soon as you hang up.


Battery

I was able to get 6 hours and 17 minutes of talk time and more than a day's worth of average usage, which is very good for a Verizon phone.

Hotspot Mode

The Verizon iPhone 4 can be used as a wireless hotspot, which lets you connect 5 other devices to the Web.

Bluetooth

The Bluetooth option is intriguing, because it may use less battery life than Wi-Fi does. If you're using a Mac, connecting is very simple. Bluetooth speeds were noticeably slower than Wi-Fi, though. 

Introduction to Macintosh... Our biggest meeting ever!

by Sue Beal

We had an incredible response for our February 3rd Introduction to Macintosh evening with Joe Kukella. Joe is one of our favorite speakers; not only is he knowledgeable on many topics, but he makes learning fun! At least 82 people attended; it was hard to count that sea of heads!

Terminology

Joe started off with terminology, because knowing what things are called makes it so much easier to ask questions!

The DESKTOP is the pretty purple galaxy area you see on the screen. Across the top is the MENU BAR, where the pull-down menus and settings live. Across the bottom you see the DOCK, which you customize to hold all your programs and frequently used items.

The FINDER is the program that controls everything, it runs the computer. It also helps you find things; hence the name. To expressly bring up a FINDER window, click the Finder icon in the bottom left of the DOCK. (Don't be confused, this is not the Windows Operating System like on a PC, it's just a way of looking into your Mac.)

To reposition a window, use the mouse to put your cursor over the fat grey bar at the top of the window, CLICK and hold the button down as you DRAG the window where you'd like it to be. Let go when it's in the right place. If it's too big or too small, click and drag the three little diagonal marks you see in the bottom right corner of the window frame (see red circle below). Drag diagonally in or out to resize.

The blue column on the left side of the window is called the SIDEBAR. It shows you places in your computer that you might want to go. First listed are your DEVICES, which might show just your computer itself (the one below is named Maximvs). If you have other hard drive attached, you'll see them listed there as well. If you click once on any of those items in the list, the contents of the window will change to show you a view into that Device.

PLACES, also listed in the SIDEBAR, is a list of frequently used FOLDERS. Folders are how you organize things on your Mac. Some folders are there when you first get your computer; you may create more folders and even folders within folders, in order to keep all your documents organized.



Joe Kukella, Education Director and Store Manager for Macintosh(tm) Systems Solutions of Key West gave us an excellent "Introduction to Macintosh" presentation on February 3rd, aimed at new users and those thinking of switching to Apple. People came out in droves to hear Joe, and it was a wonderful evening, he gave us so much information! Even the old-timer Mac users learned a few new tricks! That's Joe - under the arrow - in a sea of heads! **Special thanks to everyone for spreading the word and bringing their friends!**



This is the operating system called Snow Leopard, which comes on every new Mac these days. Once you've taken the Mac out of the box and answered the setup questions, this is what you'll see.

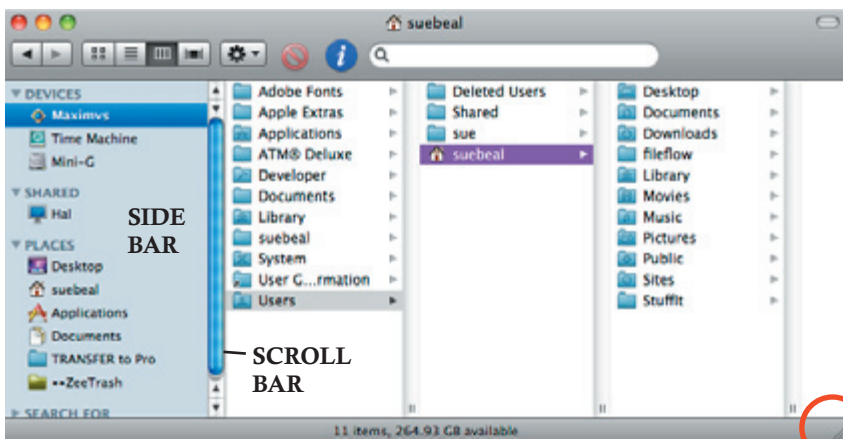
At the top of the window, you have some very useful items. The top center shows the name of the folder you are currently looking into. Hold down the Command key and click on that name and you'll see the hierarchy of folders that got you there.

In the upper left corner you see three colored buttons: red, yellow and green. The red button CLOSES the window, the yellow MINIMIZES it, which means it gets really small and goes down into the DOCK for temporary storage, and the green one resizes it to an optimum size for the contents (Joe finds this fairly useless!).

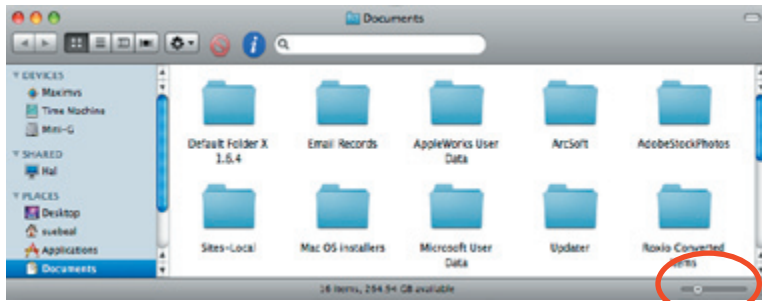
Below that is a row of rectangular buttons. The two on the left are for navigating - back (points left) and forward (points right). If it's grayed out, that direction is not an option at the moment.

Next to that are the VIEW buttons. These are fun to play with! The leftmost one looks like 4 boxes. This is for ICON VIEW, the one that looks like a set of lines is LIST VIEW, the third button is COLUMN VIEW, and the last is COVER FLOW. Each view is

continued on page six



A FINDER window in COLUMN VIEW

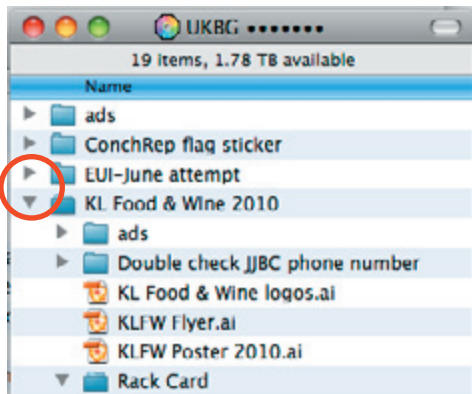


ICON VIEW

useful in its own way. If you are spacially oriented, you may like having the icons just where you want them.

You may find it useful to have bigger or smaller icons. Use the little slider in the bottom right corner of the window frame for sizing the icons (see red circle, above.).

If you are looking for something, List View helps you find it quickly. Click on any of the headings (Name, Date Modified, Size, etc.) and the list will sort on that attribute. Click again on the title and the sort switches order (from oldest to most recent, or from smallest first to largest first). See the little triangle in the column heading? That tells you what you're currently sorting on and the direction of the sort.



And there are more triangles in List View for you to use! Any folder you see in List View has a little triangle to the left of the folder icon. Click the triangle and you'll see the contents on that folder listed down below. (Look at the window to the right.)

The bottom center of the window tells how many items are in the current window, and shows how much free space you have on your hard drive.

You can use the ARROW KEYS to navigate in any window - up, down, left, or right. When you get all the way to the end and focus on a single item in Column view, you get a big icon and lots of information about the item you're viewing.

COVER FLOW is the most visually exciting of the views, the fourth button. Its name comes from iTunes, where it was invented for flipping through the album covers in your music collection. You can use it to visually flip through large previews of your documents, and in many cases, to look into those documents or play movies without even opening a program! If a multipage document comes up in Cover Flow view, just click on it. You'll get two extra arrows to navigate with.

SCROLL BARS are located on the right side and bottom of any window that has more information than it can show you. When you see the scroll bars, there's more to look at. Drag the blue bubble down, up or across to see more of the contents. On a track pad this is a "2-fingered drag."

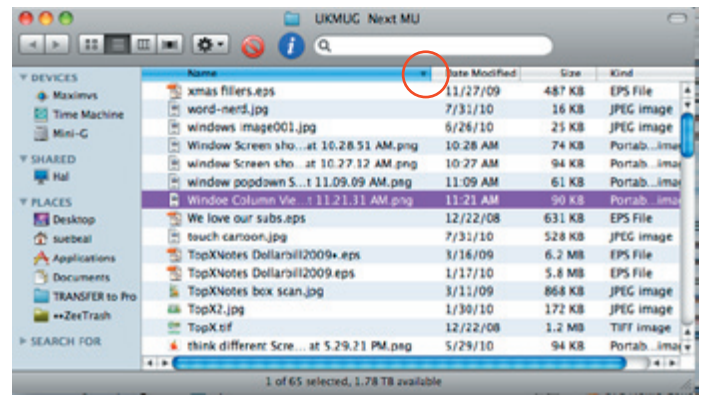
More Viewing Options

Select any item or a group of items and hit the space bar. This is called QUICK VIEW. You get an expanded view, a preview if it's available and more information. Hit the space bar again to make it go away.

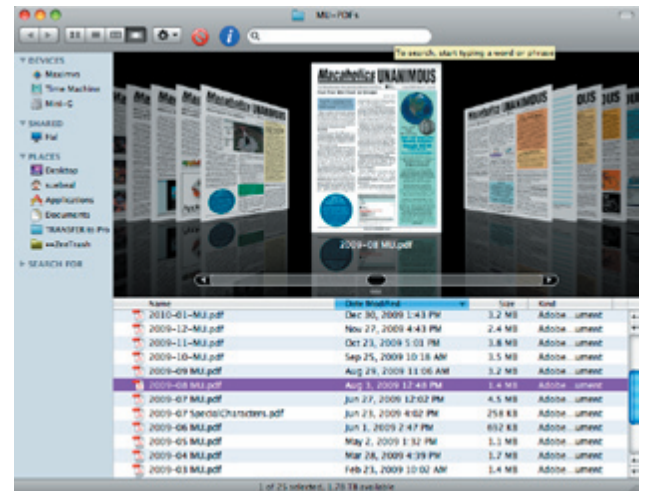
Selecting Items

Here's how you select items: you click once on an icon to select it. If you want to select more than one you can hold down the Command key (That's the one just to the left or right of the space bar.) While holding the Command key, click on additional items. Picked up one you didn't want? Command click it again and it drops out of the selection.

Another way to select items, if you're in icon view, is to click and hold down the mouse button, then drag diagonally across a bunch of items. All of them will be selected.



LIST VIEW



COVER FLOW VIEW

Drag and Drop

To move items, click and hold with them selected, drag them to the destination. Look for the destination to change to indicate you "hit" it, then let go. This is called DRAG and DROP.

When you are carrying some items and hover over a folder and it pops open and shows you its contents, it's called SPRING LOADED FOLDERS. This is a nice shortcut when you're trying to figure out where to put something.

If you make a mistake and drop what you're "holding" when you didn't mean to... and of course, it disappears and you have no idea what you just did (!)... don't panic. The Finder has UNDO! You can select "undo" from the Edit Menu or use Command-Z. This will put things back where they were, and you can try again.

Keyboard Shortcuts

Almost everything in the Finder can be done through the menus or through a command-Key shortcut. To learn the shortcut, just look beside the command on the menu.

The Dock

The Dock is for easy access to frequently used folder and Apps. Put Apps there by dragging the icon from the Apps folder into the docs. (It's just an alias, a pointer to the original App.) If your icon in the dock gets lost or deleted somehow, just find the App and drag it in again.

The Dock settings in the System Preferences let you move the dock to either side of your screen, You can hide it, so it only pops up when you need it, and you can turn Magnify On to better see the icons when you mouse over them.



How do I know what system I have?

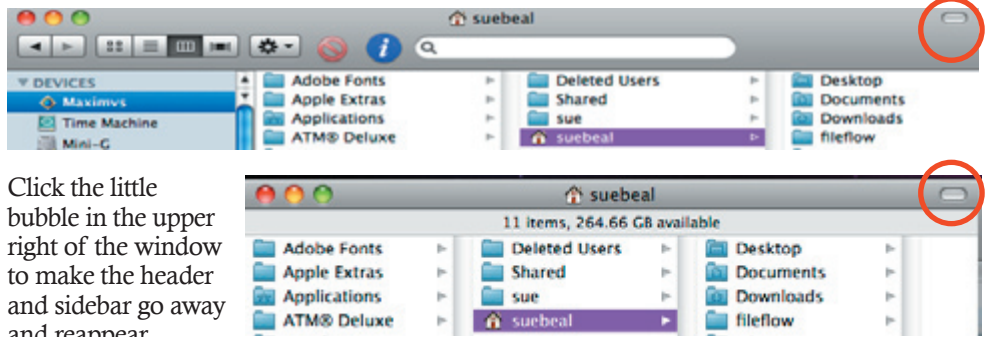
See that Apple in the upper left hand corner of your screen? Pull down that menu and select "About this Mac." It will tell you that, and lots more if you click the "More Info" button. There's even a button there to start a Software Update, if you like!

When you decide to apply a minor revision, back up first, quit out of all of your programs before downloading and installing, and don't use your computer for anything else until you're done with the install.

System Preferences

Also under the Apple Menu you'll find Systems Preferences. (On a PC they call this a Control Panel.) In this window are settings for so many things that control how you use your Mac!

Change your desktop image (PC: Wallpaper),



Click the little bubble in the upper right of the window to make the header and sidebar go away and reappear.

change how your mouse responds, set up a screen saver, set up an RSS News feed (in your screen saver!), set how you want the Dock to behave, set up networking, display/monitor behaviors, keyboard options, accounts & security... and so much more!

The System Preferences are your ticket to making your Mac your own. Try putting in your own photos as a screensaver, or changing the whole appearance of your Mac—just for fun!

How does the Trash Can work?

When you want to delete something from your computer, you drag it and drop it into the Trash Can at the right hand side of the Dock. It stays in there until you empty the Trash, which is a command under the Finder Menu. It's ok to let things sit in the Trash, unless you are concerned about having enough hard drive space. If you find you mistakenly deleted something, you can open the Trash and take it out, as long as it hasn't been emptied.

If you're concerned about passing along your Mac to someone who might try to get deleted info from it, use the "Secure Empty Trash" command. If you use that command, it's really and truly gone afterwards. (And, if you're deleting a lot of items, this can take a while!)

If you use the regular "Empty Trash"



command, and you mess up and delete something you shouldn't have, (and it's a major problem worth spending money to fix,) shut down your computer immediately and call Macintosh Systems Solutions. Try not to get in that position...make regular backups and don't put anything in the Trash you're not sure about deleting.


About of Backing Up

Time Machine is the operating system's built-in backup function. It's an easy way to protect your data. In June, we'll have Joe back for an in-depth discussion on this topic.

What's on Your New Mac

The Mac comes with the Operating System (whatever is current when the box is packed), Email, Contacts, iCal (Calendar), Safari Web Browser, Adobe Acrobat, iPhoto, iMovie, iTunes, and Garage Band (for composing music).

What's not there: word processing, spreadsheet and presentation software. For that you can buy the Microsoft Suite for the Mac at \$446, or you can get iWork for \$79. iWork has Pages (for Word Processing and Page Layout), Numbers (for spreadsheet) and Keynote (for presentations). Apple's programs work with Microsoft's document formats, so you should be able to pull up documents from your old computer and go forward with them.


We thank Joe for coming all the way up to Key Largo to "infotain" us once again, and sure look forward to his next visit! 



How to Use iDisk

by Graham Thomas

I think this is the most useful article I have seen in months:

http://www.dummies.com/how-to/content/getting-to-know-idisk.html?cid=dn_related 

Quick Tips

from Joe Kukella

To make a copy of a document:

Hold down the option key as you drag the icon. You'll see the cursor turn into a green "plus" sign. It adds "copy" to the name of the new one.

Shortcut - in any Finder window,.

Click on the gear in the top grey bar to create a folder, compress a file... do lots of things!

Window too big for your screen?

Try to get to the green button in the upper left. Click that and the window will resize to fit.

Stay out of the Library Folder!

The Library folder on your Mac is full of stuff that might not seem important to you, but it's critical to keeping your Mac running right. Don't mess with it.

Lost Something?

Use Spotlight (the magnifying glass in the extreme upper right of the menu bar). Start typing and see all the stuff that pops up! You're gonna love it!

Screensaver never comes up?

Check the setting for how long before it comes on, and check the setting for Energy Saver (puts your screen to Sleep). If it goes into Sleep mode before screen saver, you'll never see the screen saver.

About Encryption

If you decide to use encryption, it will keep your data safe, no matter who gets their hands on your computer. But — big but — don't forget the encryption password. No one can help you if you forget it, there's no way to reset it or recapture it!

Trackpad Help

In the System Preferences, click on the trackpad icon to see little movies demonstrating trackpad techniques. Very useful! You can also turn off trackpad options that just don't work for you.

Want to see your hard drive as an icon?

Go into Finder Preferences and check on it, saying you want it shown on the Desktop. The default is not to show it. For older Mac users this can be unsettling.

Use Free WiFi with caution

Anyone can set up a free WiFi network. Don't jump on a network if you don't know it's safe. Never bank or shop on an open network.

Give your old equipment for a good cause!

Excerpted from Keys Sunday

In May our speaker will be Mike Mongo, and he is on a mission: Recycling Without Borders!

Computer recycling can change lives in other countries. Here is a great example of one Keys resident making a big difference with recycled computers.

Three years ago, Mike Mongo, a computer tech in Key West, learned through conversation with Lincoln Thompson of the need at a school in Jamaica where his wife was a teacher. They came up with an idea to collect and set up used computers to reenergize the students.

The goal was to set up 60 work stations; 20 at the school and 40 at the homes of students. Steps were taken to begin to accomplish this goal, making a few working computers from many cast away machines. People worked hard on both islands, Key West and Jamaica. And lessons were learned about how to make this goal a reality and to make it more than just another do-good handout to the children at the school.


Before this program, there was not one working computer in the Parish. The community pulled together, building a place to securely house the promised computers. Students worked hard to earn the privilege

of using them. It took two years of hard work and many trips to find, repair, transport and install the machines. It became a real badge of honor to be awarded a computer to use at home. The machines became more than computers, they became an incentive for good grades and a can-do attitude.

The results have been inspiring. The Brampton 4th grade tested highest of all schools in Trelawny Parish, the fifth-largest parish in Jamaica. The school, with five teachers and ninety students, came in highest in scoring in the district.

UKMUG will play a part in this continuing project. At the May meeting, we'll hear details from Mike and **we'll be collecting equipment prior to that; the next trip to Jamaica is in early April.** What is needed:

- Laptops and computers, both Macintosh (with OS9 or better) and Windows (must be able to run XP, Vista or 7)
- Flatscreen monitors
- Software
- Hard drives & RAM - memory
- Mice, keyboards, cords, USB routers

Printers, really old computers and the older, huge monitors cannot be used. Call or email if you can help us help Mike with his project! 



Students of Brampton Primary School in Trelawny Parrish celebrate the installation of computers in their newly constructed work space.

My AppleTV Experience

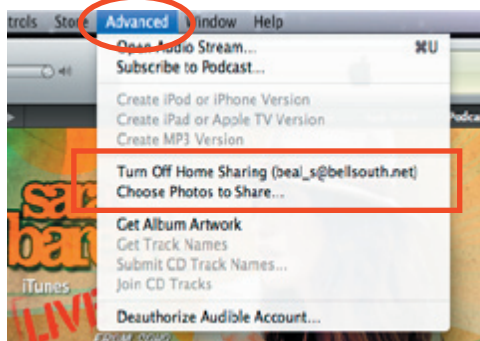
by Sue Beal

I was inspired by Tom's presentation in January to buy the AppleTV2. It wasn't as easy to set up as I thought it would be. Here's what I learned, so you can get up and going faster than I did!

First - buy or have available an HDMI cable to hook the box to the TV, or you're dead in the water.

It's simple to plug it in and plug in the cable. Set the TV source to whichever HDMI input you plugged into, and voilà - you're looking at the Apple TV! That part was super simple!

But, looking at the TV, all I had was a black screen with an Apple logo. No matter what I pressed on the remote, it didn't change. I resorted to looking at the instructions, but that didn't help. I called Tom.



iTunes Advanced Menu

Tom suggested I unplug for 30 seconds, then plug in the Apple TV unit. I did, and got the AppleTV menu (yay!) with message at the top saying I'm not on the network yet, so I should go to settings and set it up.

I tried, but again, there was no response to the remote. I could see the indicator light on the AppleTV box responding to my pressing buttons, but the screen didn't do anything.

Tom had me press the menu button and the right "dot" on the click wheel simultaneously for 6 seconds. (This is supposed to marry up the remote with the unit.) Again, I could see indicator light flashing, like it "got" what I was doing

But it didn't work. Tom said I might have gotten a bad unit. He said to call 1-800-my-apple and make arrangements for a return. I called, and they tried the same things Tom did. A second person suggested we try the same technique - but holding down menu and the LEFT "dot" on the click wheel simultaneously. Then we did the same thing with the right dot/menu button.

What this did was break the remote/Apple TV connection, then reestablish it. It worked; I could then use the remote to navigate!

I was able to go into the network settings and pick my WiFi and enter the password. Immediately I got Internet access on the menus, and Movies, and TV.

But the access to my computer wasn't on. It said to turn on Home Sharing to

get that. So I went into the other room and in iTunes, under Advanced, I turned on Home Sharing, making note of the user ID and password entered there (I used the same one as my iTunes. I'm



The remote.

not sure it needed to be the same, but how much can one person remember?)

I went back to the TV and into the Settings menu to put the Home Sharing ID and password in. I clicked through all the options after that, and... nothing!

It still said I needed to turn it on. I tried it all again, thinking I'd messed up. It still didn't work.

So I called Tom back. He thought about it and thought that my WiFi was configured to hand out the wrong kind of addresses to allow the Apple TV access to my computer. That's about as technical as I can get; configuring WiFi is what I ask people like Tom to do for me! But he talked me through it, using a utility that no one should ever use unless attended by an expert!!


In principle, here's what I did: when I went into the network settings on the Apple TV, all the addresses (DHCP, Router and one other) started with 10. Tom said the Airport Express was making those addresses up, and I needed to have the "Bridge on" to get real IP addresses. So he walked me through turning that on, and immediately, the Apple TV reconnected to the network and the addresses all started with 192. It worked!

The AppleTV Menu finally gave me access to my iTunes! But there was one more step. To get access to my iPhoto Library I had to change a setting on the computer to allow it.

Under the iTunes Advanced menu, just below the Home Sharing, is "Choose photos to share." Select that and set it up as you wish.

And THAT was all there was to it.

I have to admit, it wasn't as easy as I thought it would be, but it is awesomely cool to use, now that it's set up!!

One thing I didn't know is that when you rent or purchase through the iTunes store, there is a big wait while your purchase is downloaded to your computer. I didn't expect that, I thought it would stream real time, like it does for the internet-based content. I'll bet Apple changes that in the future! 

Friends don't let friends use Windows.

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is a great place for
useful and brief
Mac Tips and Tricks!
Check it out!



Isis Majerska and a friend confer during the Beginner's Circle in February.

Free Manual for New & Old Mac Users!



This 69-page PDF guide (from Makeuseof.com) supplies you with numerous tips, tricks and free applications. Get the hang of the interface and discover what your Mac is really capable of.

If you're a MAC newbie, or an old pro, and looking for a quick and easy guide to get you started (or back up to speed) this is it.

Download it from our collaborative UKMUG website: <http://ukmug.pbworks.com/>

Thanks to Gary Kampel, SEMUG 

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**Did you see that
picture of you, taken
at the last meeting?**

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